



PTO Committees & Volunteer Opportunities

Beautification: Work with the school to identify areas of school grounds that require beautification or improvement. Plan projects such as landscaping, planting, painting, signage and maintenance of outdoor spaces.

Book Fair: Coordinate with school & Teacher's Pet to secure books for sale; Set up shopping area; Help students select books and collect money from book sales; Book fairs take place twice a school year.

Booster Club: Help kick off the school year with a monetary donation to the PTO; Giving goes towards showing appreciation to teachers and staff throughout the school year.

Communications: Create and curate engaging content for social media platforms; Develop and maintain a content calendar and promote PTO events, fundraisers, volunteer opportunities and other opportunities through social media channels and/or Constant Contact.

Community Service: Work with school staff to designate non-profit organization(s) and/or project(s) for students and school to serve; Establish communication between organization and school to meet needs and deadlines; Create opportunities for students of all grades to become active in the service projects; Community Service outreach takes place twice a year.

Fall Festival: Help set-up booths and other activity stations during the school day; Solicit items for silent auction and cake walk; Organize donation of fall themed decor, prizes and candy; Help clean up the day of and/or day after event.

Spirit Night: Plan and organize spirit nights with local businesses or restaurants. Coordinate with venues regarding logistics and scheduling, and work with the communications chair to promote events.

Spirit Wear: Identify vendor to assist in creating designs and apparel types; Work with vendor to establish an online store; Create spirit wear order forms and communicate sale dates; Coordinate distribution.

Staff Appreciation: Assist with staff luncheons, appreciation events and holidays by soliciting and organizing donated items; Help set up and clean up events that take place on school property.

Theater: Create sponsorship packages; Assist with fundraising; Label and organize costumes; Assist with set development; Help set up and clean up before and after performance.